

17Executive Committee Meeting Minutes 28/09/17 17:30-20:00

Item			Action
No			
1	Attendance		
	1.1 Present		
	Jamie Smith	President	
	Laura Douds	VP (Science & Technology)	
	Kirran Khan	VP (Business)	
	Johanna Korhonen	VP (Arts, Law & Social Sciences)	
	Grant Rose	Disabled Students' Rep (Cambridge)	
	Gill Jacob	Disabled Students' Rep (Chelmsford)	
	Christiane Kouassi	Black and Minority Ethnic Students' Rep (Chelmsford)	
	Imogen Davnall	LGBT+ Students' Rep (Chelmsford)	
	Ben Morris	FMS Faculty Rep (Chelmsford)	
	Michael Turner	Trans* Students' Rep (Cambridge)	
	Stewart Watson	FST Faculty Rep (Cambridge)	
	Bobby Hughes	FST Faculty Rep (Chelmsford)	
	Maggie Raleva	ALSS Faculty Rep (Cambridge)	
	In Attendance		
	Megan Bennett	ARU London & Democracy Coordinator	
	Daniel Login	Engagement and Volunteer Centre Manager	
	1.2 Apologies		
	Eliza Torres	VP (Health, Social Care, Education & Medical Science)	
	Leigh Rooney	FHSCE Faculty Rep (Chelmsford)	
	Kyia Thompson	Women's Rep (Cambridge)	
	Michael Graham	LAIBS Faculty Rep (Cambridge)	
	Joel Tyson	ALSS Faculty Rep (Chelmsford)	
	Kathryn Dunnill	FMS Faculty Rep (Cambridge)	
	Harsha Revanna	International Rep (Cambridge)	
	1.3 Absent		
	None		
	1 10110		

	1.4 Declaration of Interest	
	None	
2	Acceptance of Previous Minutes	
	2.1 Accuracy	
	1.1 Ben Morris not listed	
	1.1 Vice President (Health, Social Care, Education & Medical Science) is Eliza's title	
	4.2 JS instead of JK	
	7.4 LD and ID	
	2.2 Matters Arising	
	4.1 – President report –Retention– JS to circulate report	JS
	4.2 – VP ALSS – Social media training to be posted on Facebook – in progress	
	Free printing – JK was still working on this. JS to meet with Julie Walkling – in progress	
	4.4 – VP FHSCE – Carried forward to the next meeting – in progress	
	4.5 – VP S&T – Support for male students – LD to contact JT	LD
	6.1 – Against cuts to education –ongoing	
	6.2 – Against NHS cuts – JS met with DVC (Education) who is supportive	
	6.3 – Gender neutral toilets – LD and MG still to meet with Active Anglia.	LD/MG
	6.4 – Increased equality for vegan students – JK meeting with author 29/09/2017	
	7.3 – Graduation ceremonies in summer – in progress	
	7.9 – Free parking – KK meeting with Director of SS on 02/10/2017	
	7.11 – Make cheerleading an Active Anglia sport – JS to contact Student' Activities Manager	JS
	7.12 – Allowing food in Library – no progress	
	7.14 – Money money FMS students travel costs – in progress	
	3.1 - LGBTQ+ and Black History; LD to meet with the Student Activities manager	LD
	3.1 – All actions addressed on agenda	
	5.1 – Against cuts to education -on agenda	
	5.2 - Against NHS Cuts – in progress	
	5.3 – GNT's – Student feedback needed on GNT in Coslett	LD
	5.4 – Increased equality for vegan students – JK has met with Sarah	
	5.5 – KWAF - action completed	
	5.6 – Liberating the curriculum – LD to meet with Dean of FMS/DVC (Education)	LD
	5.8 – TEF – KK/LD to meet with UCU representative	KK/LD
	5.9 – Trans not Trans* - action completed	
	5.10 –Up Your Grants - JS to provide a handover	JS
	6 – Stop charging for hot water – completed	
	Halal food – In progress, JK meeting with C&H Manager/Chaplain	JK
	Free parking – KK to write article for website	KK
	7 – Budget – on agenda	
	Rainbow lanyards – MG to update at next meeting	MG

Terms of reference

It was noted that Joy Awoh LAIBS Faculty Rep (Chelmsford), Giovanna Mead FHSCE Faculty Rep (Cambridge) and Eve Hawes LGBT+ Rep (Cambridge) have resigned. Nominations will close at 12pm 06/10/2017

3 | Permanent items

3.1 Executive officer reports

President

Student Retention project is underway

Other relevant updates -There was a discussion on whether the Committee felt it was fair that students who had to resit would not be able to graduate with their cohort. This was balanced against the fact it would be a desirable change for international students, many of who have to go home to then come back for their graduation in October.

The SU has signed an agreement with College of West Anglia (COWA) and will now represent and support their students.

JS visiting the Open University. ARU has recruited 300 Degree Apprenticeship students.

JS has drafted a letter to go to local MPs which includes an update on the "LBH" campaign and views on public transports.

PTH is opening on 02/10/2017. The Committee are all invited to the official launch.

VP (ALSS)

Better Food - Recipe trial will take place for 2 weeks from 29/01/2017. JK will be looking to get suggestions from students. Budget will be required.

Clearer Communication - JK looking at getting all correct info on the SU. Director of Marketing is on board. JK attending a workshop.

Free Printing - Printer being discussed with Advocacy and Engagement Director. JK looking into online submissions and hoping to reduce the amount of hard copy submissions required. Books+ for printing is still a target. JK is meeting with the iCentre Manager. Printer should cover its own costs.

International Student Outreach- Not a lot of progress. JK hoping to meet with the International Rep (Cambridge) and start an International Society. She has been attending the iCafe.

VP (Business)

A More Personal Tutoring System - KK and Dean of FHSCE to undertake vision visits. BM raised an issue of Personal Tutoring having a 5 day response. Action: KK to discuss with BM and ID and rely to ET

Part Time Jobs Fair-Fair to take place January/February. Action: KK to meet with Assistant Manager (VES).

Bike Safety - KK to gather feedback/concerns from students. KK working with Commercial

ΚK

KK

	Services Manager to finalise the bundle. SW suggested that students should be fully aware that in Cambridge tickets are issued after hours. Issue should be raised with MP. Action: KK	KK
	VP (HSCEMS)	
	Monthly distress events - Lots in progress. Budget required	
	Monthly drop ins - Will take place later in the semester. JS clarified that ET will attempt to	
	work these around student timetables.	
	Cultural GIAG – Trip to Nigeria planned during Black History Month.	
	Family day: the one stop shop - Particularly focused on engaging students with children.	
	DBS checks might be required. Action: LD to discuss with ET.	LD
	Budget - £1550 required for Black History Month, Cultural GIAF and Monthly distress events	
	campaigns.	
	VP (ST)	
	Clubs and Societies Count- LD will be working to improve the engagement of C&S members	
	including in volunteering and raising money for charity. No budget will be required. She has	
	been building relationships with members.	
	Diversity Projects - Action: LD will include project plan for LGBT History Month at next	LD
	FVC/LEDIC. LD discussing International Women's Day with KT.	
	Other relevant updates - LD has been working on #sexualrespect WG.	
	Accommodation website "will be son or daughter" was changed to my "will my child"	
4	Appointments	
	None	
5	Policies	
	5.1 Against cuts to education	
	No update	
	5.2 Against NHS cuts	
	National demo taking place. KK to confirm if we will be organising/promoting students to go	KK
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	In progress rather than completed	
	5.9 Trans not trans*	
	MT to be added to meeting. Policy to go to Student Council.	
	5.10 Up your grants	
	JS to meet with Finance Manager	JS
6	Ideas	
	SU permanent bar in Cambridge – NSS has identified that students are still dissatisfied with	
	the lack of social space. JS believes it is likely that a bar will be on campus in the future.	
	Books Plus card used for printing – This was part of the free printing campaign.	
	Summer graduation – This has been reopened, JS to lead	
	Stop charging for hot water – Completed – needs to be communicated to students.	
	Therapy dogs – Completed.	
	Accessible microwave – Risk assessments and PAT testing were needed before these could be	
	in use.	
	Free graduation guest fee – no progress. Pushed back by VC. Costs only cover costs, no profit	
	being made.	
	Halal food and prayer room – Bigger prayer room in the future. Current prayer room will be	
	closed to during LAB refurbished.	
	Free parking – KK meeting with JW to discuss possible discounts. BH raised that there is a	KK
	discount for park and ride in Camb but not in Chelm. Action: KK to clarify	
	Jacket potatoes – Part of the Better Food campaign	
	Cheerleading	
	Food in Library – JS to look at alternatives.	JS
	Lab coats – Completed	
	Money money – SW and ID to discuss. Paramedics are now able to access £300	SW/ID
	means tested bursary for travel to placements. Not sure where it's coming from but access	
	through Student Services.	
7	Any other business	
	SW – Movember. Merchandise will be distributed to SU. Action: Officers to submit a team.	EXEC
	Target is to raise £3K, two events planned and will confirm. £520 raised last year. Action: SW	SW
	to liaise with MG (on committee of RaG Society). SW to meet with Campaigns and Education	
	Enhancement Coordinator.	
	JS – Student Matters. Expressions of interest by 5pm 06/10/2017 to MB. Terms of reference	
	amended last year to now include a member of FVC/LEDIC. MB to send an e-mail.	MB
	LD – Campaign and liberation support	
	Budgets	
	JK requests money for print – labels, suggestion cards, box label, feedback cards/holder for feedback cards. Request for £200 approved	
	ET requests money for 3 of her campaigns. Request for £2115 BHM £180 approved	

Cultural GIAG £450 approved	
Monthly destress events £1,485 – Action: ET to provide further clarification before next	ET
meeting. Not approved	
Total approved: £630 approved	
Date and Time of Next Meeting:	
TBC	