



**13 Executive Committee Meeting Minutes**  
**15/3/2017**

Item No		Action
<b>16</b>	<p><b>Attendance</b></p> <p><b>Present</b></p> <p>Grace Anderson                      Education Officer Shannon Doherty                      MS PGR Rep Nadia Graversen                      Welfare Campaign Rep (Cambridge) Precious Nwanze                      Activities Officer (Essex) Leigh Rooney                          President Jamie Smith                              Activities Officer (Cambridge) Stewart Watson                        Sports Club Rep (Cambridge) Kathryn Younger                      Welfare Officer</p> <p><b>In Attendance</b></p> <p>Megan Bennett                        Democracy &amp; Campaigns Co-ordinator Linda Collett                            Minute taker Daniel Login                              Interim Head of Student Engagement Kayleigh Tonkins                      Minute taker</p> <p><b>Apologies</b></p> <p>Majabin Anwar                        ALSS Faculty Rep (Chelmsford) Thomas Baillie                        Disabled Students' Rep (Cambridge) Hannah Chan                        LGBT+ Students' Rep (Chelmsford) Kathryn Dunnill                        FMS Faculty Rep (Cambridge) Emily Gibney                            FMS Faculty Rep (Chelmsford) Marzia Hoque Tania                    FST PGR Rep Thea Maragkakis                      Environment and Community Rep (Chelmsford) James Morgans                        LGBT+ Students' Rep (Cambridge) Jessica Ann Polaski                    International Rep (Chelmsford)</p> <p><b>Absent</b></p> <p>Adetokunbo Adegoroye              ALSS PGR Rep Mohammad Ali                        LAIBS PGR Rep Kerdisha Ali-Arab                      Women's Rep (Cambridge) Laura Anderson                        Societies Rep (Chelmsford) Mohammad Anisuzzaman              FMS PGR Rep Ramchandra Bhusal                    LAIBS PGR Rep Cariad Burgess                        LAIBS Faculty Rep (Chelmsford) Natalie Coe                              Mature Students' Rep (Cambridge) Nanci Cruz                                International Rep (Cambridge) Damien Francis                        Communications Rep (Chelmsford) Nicola Gillin                            FSCHE PGR Rep Mohammed Ghrabian                    FST PGR Rep Alice Goodheart                        Disabled Students' Rep (Chelmsford)</p>	

	<p>Jane Green Women's Rep (Chelmsford)          Jamie Harmes ALSS Faculty Rep (Cambridge)          Jessica Hunter Societies Rep (Cambridge)          Qasim Ibrar Postgraduate Rep (Cambridge)          Sharon Jones FSCHE PGR Rep          Desiree-Alison Jumbe Black &amp; Minority Ethnic (BME) Students' Rep (Chelmsford)          Carlos Andres Latorre Martin LAIBS Faculty Rep (Cambridge)          Giovanna Mead FSCHE Faculty Rep (Cambridge)          Mavis Mpopu Postgraduate Rep (Chelmsford)          Chukwuemeka Okoro FST Faculty Rep (Chelmsford)          Dhruvi Patel Environmental and Community Rep (Cambridge)          Aaron Singh Sports Club Rep (Chelmsford)          Ruth Starnes FST Faculty Rep (Cambridge)          Shaun Yates ALSS PGR Rep          Maya Yordanova Communications Rep (Cambridge)</p> <p><b>Declaration of Interest</b>          None</p>	
<b>17</b>	<p><b>Acceptance of Previous Minutes</b></p> <p><b>Accuracy</b>          Roles of attendees on last minutes are incorrect – MB to forward correct details.</p> <p>LR to circulate revised version of the budget.</p> <p><b>Matters arising</b>          89.6 – Against NHS cuts – KY still to set up campaign group.          11.2 – Campaign rep reports – JW still to meet with JS regarding Active Anglia zero tolerance. The face painting had taken place.          12.1 – Let's be honest campaign – JS and GA have a meeting arranged          12.2 – Ideas – LR had still to arrange a meeting regarding graduation. LR awaiting response regarding the guide dogs.          13 – New policies – KY had arranged a banner making session.          LR and GA still to contact teaching unions</p>	<p>MB</p> <p>LR</p> <p>KY JW</p> <p>LR</p> <p>LR/GA</p>
	<b>Permanent items</b>	
<b>18</b>	<p><b>Executive officer reports</b></p> <p>LR reported that there had been a big win on the hidden costs for the Zoology course and that a risk assessment had been written for the microwave.</p> <p>GA reported on a provisional meeting has been scheduled with the catering department about combining 'Meat Free Mondays' and the 'Vegan pledge'.</p> <p>KY reported that the UUK working group had been set up.</p> <p>She went on to say that the question of using Books Plus funds for printing would be taken to the next Access working group next month.</p> <p>JS reported about 'Women's Friendly Hour' at the gym in Cambridge. This had been a success and she mentioned how Chelmsford students have also expressed an</p>	

	<p>interest in this.</p> <p>JS and LR reported that they would be meeting with ME and AM to discuss from which budget the 'Up Your Grant' funds would come.</p> <p>PN reported that International students had settled in well. She went on to say that NUS had requested information regarding the Mental Health campaign so that they could promote it on their website.</p>	
<b>19</b>	<p><b>Campaigns</b></p> <p>Grace Anderson reported that Kaia Thompson is going to run a campaign titled '#ADayInTheLifeOf' which will be a film series on various topics. There would also be an Open Mic session for the Creative Writing society in Cambridge the following day and DeStress Fest during exam week.</p>	
<b>20</b>	<p><b>Ideas</b></p> <p>Permanent bar in Cambridge - JS reported that the permanent bar in Cambridge report was now finished and would be taken to a meeting with Helen Valentine.</p> <p>Books Plus – The consensus was that students would benefit from funds being available to spend on printing.</p> <p>Graduation ceremonies – LR to arrange a meeting with the graduation team and Paul Baxter.</p> <p>Stop charging for hot water - LR reported that 'Make Hot Water Free' would be included in the catering report.</p> <p>Washing lab coats – GA reported that a rail for the coats would also be provided so they could air out whilst not in use.</p>	
<b>21</b>	<p><b>Policies</b></p> <p>Against NHS cuts – Further liaising with local campaigns</p> <p>KWAF – This would continue to be an ongoing campaign</p> <p>Increased equality for vegan students – It was suggested that Sarah liaise with the Environment team regarding the pledge campaign.</p> <p>More – The results from the poll would be brought to the next Executive meeting.</p> <p>Up your grants – The Student Activities team had requested that more detail be included in the grants procedure.</p> <p>Save our space – Dance studio still not replaced. University in dispute with Cambridge council regarding Howes Close.</p> <p>TEF policy – Work needed to be done with course reps.</p> <p>Gender neutral toilets – KY confirmed that Estates had agreed to build GNTs on the ground floor of Tindal.</p>	
<b>22</b>	<p><b>Budget</b></p> <p>Leigh reported that £3150 had been spent so far, with £1849.47 left to spend.</p>	
<b>23</b>	<p><b>Campaign rep reports</b></p> <p>Jamie Vincent reported about the NUS LGBT+ conference. He reported that every notion that went through was passed. There was discussion about teaching Healthcare students how to speak to Transgender people and adding HIV information to the prospectus.</p>	

	Also mentioned were rights for Transgender students in their accommodation and making sure that if they requested an en-suite room they are given priority.	
<b>24</b>	<p><b>Any Other Business</b></p> <p>She had been very frustrated with the role of PGR as she had been the only Exec member for the past year and had struggled with obtaining help from other students. In future the role would be embedded into the doctoral school with paid admin. It was suggested that she speak to KP and PN for assistance and guidance.</p> <p>LR reported that the Student Council meeting (also the Annual Members Meeting) would be held on 4<sup>th</sup> April. The policy update deadline would be the 21<sup>st</sup> April and the papers would be available from April 28<sup>th</sup>.</p> <p>PN reported that the international students would now not included in the net migration statistics. SW had been elected as FST Faculty rep in the recent Executive elections.</p>	
	<p><b>Date and Time of next meeting:</b></p> <p>To be advised</p>	