

Executive Committee Minutes; 6th November 2024

		PAPER																																																												
1.	<p>1.1 Attendance P = Present, A = Absent, A* = Absent with apologies, X = position vacant</p> <p>1.1.1 Members</p> <table border="1" data-bbox="204 584 1323 1317"> <tr><td>Ramees Nazar - RN</td><td>President (Chair)</td><td>P</td></tr> <tr><td>Rohan Rajesh - RR</td><td>Vice President: Arts, Humanities, Education, and Social Sciences</td><td>P</td></tr> <tr><td>Sreya Dileepan - SD</td><td>Vice President: Business & Law</td><td>P</td></tr> <tr><td>Jeena Thomas - JT</td><td>Vice President: Health Education, Medicine, & Social Care</td><td>P</td></tr> <tr><td>Gawdham Melath - GM</td><td>Vice President: Science and Engineering</td><td>P</td></tr> <tr><td>Farwa Rida - FR</td><td>Vice President: Healthcare Practice</td><td>P</td></tr> <tr><td>Amelia Harris - AH</td><td>Vice President: Writtle</td><td>A</td></tr> <tr><td>Farangiz Salieva - FS</td><td>B&L Faculty Rep (Cambridge)</td><td>A*</td></tr> <tr><td>Chinedu Eze - CE</td><td>HeMS Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Tegan Fulker - TF</td><td>HeMS Faculty Rep (Chelmsford)</td><td>P</td></tr> <tr><td>Athul Anoop - AA</td><td>S&E Faculty Rep (Cambridge)</td><td>P</td></tr> <tr><td>Sophie Pettit - SP</td><td>S&E Faculty Rep (Chelmsford)</td><td>A</td></tr> <tr><td>Sophia Keaveney</td><td>AHESS Faculty Rep (Cambridge)</td><td>A*</td></tr> <tr><td>VACANT</td><td>AHESS Faculty Rep (Chelmsford)</td><td>X</td></tr> <tr><td>Sam Fouracre - SF</td><td>HeMS Faculty Rep (Cambridge)</td><td>P</td></tr> <tr><td>Liam Pinney - LP</td><td>HeMS Faculty Rep (Cambridge)</td><td>A*</td></tr> <tr><td>Sriya Chhabra - SC</td><td>B&L Faculty Rep (Chelmsford)</td><td>A</td></tr> </table> <p>1.1.2 Observers</p> <table border="1" data-bbox="204 1386 1332 1509"> <tr><td>Demi Smith - DS</td><td>Democracy and Campaigns Coordinator</td><td>P</td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> </table> <p>1.2 Terms of Reference The Terms of Reference were noted; the ToR have changed to include the new Faculty Reps and Executive Officers.</p> <p>1.3 Minutes of the last meeting Taken as read.</p> <p>1.4 Actions & matters arising from the last meeting Taken as read.</p>	Ramees Nazar - RN	President (Chair)	P	Rohan Rajesh - RR	Vice President: Arts, Humanities, Education, and Social Sciences	P	Sreya Dileepan - SD	Vice President: Business & Law	P	Jeena Thomas - JT	Vice President: Health Education, Medicine, & Social Care	P	Gawdham Melath - GM	Vice President: Science and Engineering	P	Farwa Rida - FR	Vice President: Healthcare Practice	P	Amelia Harris - AH	Vice President: Writtle	A	Farangiz Salieva - FS	B&L Faculty Rep (Cambridge)	A*	Chinedu Eze - CE	HeMS Faculty Rep (Chelmsford)	A	Tegan Fulker - TF	HeMS Faculty Rep (Chelmsford)	P	Athul Anoop - AA	S&E Faculty Rep (Cambridge)	P	Sophie Pettit - SP	S&E Faculty Rep (Chelmsford)	A	Sophia Keaveney	AHESS Faculty Rep (Cambridge)	A*	VACANT	AHESS Faculty Rep (Chelmsford)	X	Sam Fouracre - SF	HeMS Faculty Rep (Cambridge)	P	Liam Pinney - LP	HeMS Faculty Rep (Cambridge)	A*	Sriya Chhabra - SC	B&L Faculty Rep (Chelmsford)	A	Demi Smith - DS	Democracy and Campaigns Coordinator	P							EXEC 20/24
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2.	<p>2. Items For Discussion</p> <p>2.1 Election of Deputy Chair - DS The Executive Committee has elected Jeena Thomas as Deputy Chair.</p> <p>2.2 Student Summit is coming - DS</p>																																																													

	<p>DS explained the concept of Student Summit and explained the role of the Executive Committee in Summit. They shared the links to the Summit page and the discussion topics page.</p> <p>TF asked for clarification on attendance expectations. DS clarified that they would not have to attend the entire meeting if unable, but attendance was encouraged.</p> <p>2.3 Faculty Forums - DS</p> <p>DS asked the faculty reps if their rep coordinators had mentioned forums to them/begun to arrange this. ACTION: Executive Officers to remind Rep Coordinators to arrange forums with their Faculty Reps.</p> <p>2.4 Student Bar Campaign - GM</p> <p>GM introduced the student bar campaign to the Executive Committee; it is known as Our Bar, Our Space. The aim is to improve and extend the student space at the Cambridge campus. GM acknowledged that this campaign has run before (Raise the Bar, 2019). GM explained that ARU claims there is ‘no pressure from students’ for this campaign, and notes that the beginning of this campaign will be to create this pressure through public feedback gathering tasks and sit-in protests. The recent feedback from the university is largely negative as their focus is on the Creative Quarter.</p>	
3.	<p>Faculty Rep Updates</p> <p>No papers were received as this is the first meeting of the Exec Committee. However, Faculty Reps were invited to introduce themselves and talk about what they would like to achieve this academic year. The method of collecting FR updates will be changed before the next meeting.</p> <p>TF introduced herself to the group. Her campaign ideas include an annual nursing ball, the introduction of multidisciplinary skills sessions, and providing a focus on the quality of teaching in HeMS.</p> <p>AA introduced himself to the group. He has met with GM to discuss some future campaigns and hopes to have more concrete plans soon.</p> <p>SF introduced herself to the group. Her campaign ideas include introducing PDT handovers for better EDI compliance, clearing up the appeals process, and improvements to timetabling within HeMS.</p> <p>TF asked a question about the engagement of CE, the other HeMS Faculty Rep - Chelmsford. DS confirmed that this conversation would be taken outside of the meeting. ACTION: DS to follow up with EH about CE and feedback to TF.</p> <p>LP provided an update via email with details on his planned campaigns for the year (included below):</p> <p>Due to the nature of our jobs, either it be ward/hospital based or elsewhere, understanding what each role do, and how to best interact with each other in practice would be really beneficial to us when learning.</p> <p>I put across an idea that we should have a day where various courses meet and share a room, and either have a simulated learning day of which we all collaborate with each other and learn each other’s job roles. This would be really good practice for when we are in a work and have to work with one another, it also will give us a good understanding as to the capabilities and scope of practice that other professionals work within.</p> <p>The buddy scheme or Mentor / Mentee type program would be set up in a way that a second year will be buddied up with a first year at the beginning of their course. This would aim to help the first year student to go through the first year of study with guidance from a student who has completed that year. They would be able to answer simple queries, gain from their</p>	

	<p>personal experience, and get an insight into how to best approach placements etc. This would mean that any simple queries that students would normally ask lecturers, they could ask the 2nd years, and this would ease pressure from lecturers, and also give 2nd years an opportunity to showcase continual professional development - with sharing guidance and student expertise with their first-year buddy. The aim of this would be that first years get guidance from a student who has been through their experience. This scheme would also relieve pressure from frequently asked questions going to lecturers each year. This scheme would allow 2nd years to demonstrate a higher level of understanding, guidance and responsibility, showcasing their continual professional development.</p>		
4.	<p>Executive Officer Reports</p> <p>4.1 President – RN – report received and attached below No questions or comments received.</p> <p>4.2 VP Business & Law – SD – report received and attached below No questions or comments received.</p> <p>4.3 VP AHES – RR – report received and attached below No questions or comments received.</p> <p>4.4 VP HeMS – JT – report received and attached below No questions or comments received.</p> <p>4.5 VP Science & Engineering – GM – report received and attached below No questions or comments received.</p> <p>4.6 VP Healthcare – FR FR updated on her recent achievements, including the creation of a placement drop-in session, the creation of the Placement Society, and her inclusion on a working group to improve the social spaces in YST in Cambridge. FR is also working on a Student Aid campaign which will focus on reducing waste of household items from moving students. No questions or comments received.</p> <p>4.7 VP Writtle – AH Absent, no report received.</p>	<p>EXEC 21/24</p> <p>EXEC 22/24</p> <p>EXEC 23/24</p> <p>EXEC 24/24</p> <p>EXEC 25/24</p>	
5.	<p>Budget Requests None received prior to the meeting. DS explained the process of applying for a budget. Faculty Reps who wish to apply for campaign money can make a request to have an approval vote for a specific amount of money from the Exec budget allocated to them. This should be done in advance of an Exec meeting. The wider Exec Committee will then have a minimum of 48 hours to vote on the allocation of the funds.</p>		
6.	<p>AOB None added.</p>		
ITEM	ACTION	OWNER	UPDATE
Actions Carried Over:			

