* Candidates standing for a Faculty Rep role are allocated a budget of **£25**.
* Candidates must **not exceed their budget limits**
* Candidates must submit a list of campaigns costs with corresponding receipts to the Deputy Returning Officer or their nominee by the close of balloting
* Items freely and readily available to all candidates can be used without itemisation
* Candidates and campaigners must not fundraise or seek sponsorship for their campaign
* Please complete this form attaching all proof of expenditure and return send to the Deputy Returning Officer at theelections@angliastudent.com **by 4pm on 11th October 2024**.
* Please **password protect this document and provide the password by email** when submitting.

|  |
| --- |
| **Name** |
| **Items / services purchased for campaigning**  | **Receipt Attached (company name)** | **Value** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  | **TOTAL** |  |

|  |  |
| --- | --- |
| **Amount Requested**  | **£** |
|  |
| FORENAMES |  |
| SURNAME |  |
| SID NUMBER |  |
| STUDENT EMAIL |  |
| BANK SORT CODE (6 DIGITS) |  |
| BANK ACCOUNT NUMBER (8 DIGITS) |  |
| DATE REQUESTED |  |



**Account Details**

|  |  |
| --- | --- |
| Company Code | Z1 |
| Cost Centre | MK73 |
| Subjective  | S374 |
| Project Code | MK124 |

**Other Information**

|  |  |
| --- | --- |
| What is the payment for? | FR Candidates Elections Expenses |
| Requested by |  |
| Authorised by SU staff |  |

**The box below is for office / Finance use only**

|  |  |  |  |
| --- | --- | --- | --- |
| Processed by: |  | Process Date: |  |

By completing and submitting this form you agree for the SU to share this data with Anglia Ruskin University finance department in order for your payment to be processed.