

Policy for Inactive / Ineffective Course Representatives

Proposed by: Students' Union

Union Notes:

A fundamental role of the Students' Union is the representation of students at Anglia Ruskin University. Course Representatives are elected by the students on their course. Anglia Ruskin has approximately 500 elected Reps out of approximately 700 positions.

The Students' Union aims to support and develop Representatives to be as effective in their role as possible. All Course Representatives are provided with training to enable them to carry out their role as a Representative to the best of their ability. Our Course Rep Co-ordinators provide a continual support mechanism to enable Course Representatives to be as effective as possible. Course Representatives need to take the views of those on their course and present them impartially and objectively at the Course Management Meetings. These usually happen twice per year. The Students' Union will provide Course Representatives with a platform (MyCourse) that they can use to gather opinions from students but they could also ask to do lecture shout-outs, create Facebook groups, write surveys, do whatever they need to get the balanced views of their course-mates.

Before Representatives go to any meetings they are given training to prepare them. An induction is given to all Course Representatives and they are also invited to "bolt-on" sessions if they think they need them or just want to learn more about their role.

Union Believes:

Course Representatives do fantastic work which is integral to the work of the wider Students' Union. We believe students should have the right to the best representation during their time at Anglia Ruskin University. The current mechanism in place to remove Course Representatives that are deemed ineffective or inactive by either students or your Students' Union is time consuming and inaccessible to students.

Occasions arise where elected Representatives are unable or unwilling to fulfill their role fully.

The minimum expectations of elected Representatives are:

1. Make contact with the Students' Union or access an introductory meeting.
2. Consult with students to gather their views and feedback to students the results of any meetings or discussions.
3. Course Representatives must attend or send a report to their Course Management Committee.

Union Resolves:

In order to ensure students at Anglia Ruskin University are being represented effectively, we propose the following system:

- 1) Course Reps not fulfilling the minimum requirements of their role will be contacted on their registered University email address and if they do not respond this will trigger a by-election to be held in the first week of semester two.
 - 2) Elected Representatives may also wish to withdraw from the role, receive further training or support and these options will be made available.
- Where a by-election is held as a result of this policy the current Rep is automatically entered as a candidate alongside anyone who wants to stand

against them. No election will be called for a group which has no one else willing to stand. Multiple candidates are welcomed.
The winner of the by-election (be that the current Rep or another student) becomes the Rep for the remainder of that term of office.