

## 11. OFFICERS AND REPS

### 11.1 Roles

11.1.1 There shall be five Full-Time Officers elected in accordance with the Articles of Association and these Bye-Laws. The roles shall be titled:

- (a) President;
- (b) Vice President (Arts, Law and Social Sciences);
- (c) Vice President (Business);
- (d) Vice President (Vice President Health, Social Care, Education and Medical Science); and
- (e) Vice President (Science and Technology).

11.1.2 A Deputy President shall be nominated by the Faculty Voice Committee.

11.1.3 The Full-Time Officers shall be remunerated on a monthly basis by BACS in accordance with their terms and conditions of employment.

11.1.4 There shall be twelve part-time Campaign Reps elected in accordance with these Bye-Laws:

- (a) Black and Minority Ethnic (BME) Students' Rep (Cambridge) and (Chelmsford);
- (b) Disabled Students' Rep (Cambridge) and (Chelmsford);
- (c) International Rep (Cambridge) and (Chelmsford);
- (d) LGBT+ Students' Rep (Cambridge) and (Chelmsford);
- (e) Trans\* Students' Rep (Cambridge) and (Chelmsford); and
- (f) Womens' Rep (Cambridge) and (Chelmsford).

11.1.5 There shall be eleven part-time Faculty Reps elected in accordance with these Bye-Laws:

- (a) ALSS Faculty Rep (Cambridge) and (Chelmsford);
- (b) FHSCE Faculty Rep (Cambridge), (Chelmsford) and (Peterborough);
- (c) FMS Faculty Rep (Cambridge) and (Chelmsford);
- (d) FST Faculty Rep (Cambridge) and (Chelmsford); and
- (e) LAIBS Faculty Rep (Cambridge) and (Chelmsford).

11.1.6 There shall be five part-time National Conferences Delegates elected in accordance with these Bye-Laws.

11.1.7 There shall be two part-time Postgraduate Research Reps elected for each faculty at Anglia Ruskin University in accordance with these Bye-Laws.

## 11.2 Duties

11.2.1 The duties of all Full-Time Officers, Campaign Reps, Faculty Reps and Postgraduate Research Reps shall include to:

- (a) represent students; attend and support all democratic meetings and gather student views, opinions, ideas and feedback;
- (b) work in the direction of the vision, mission, values and strategic priorities of the Students' Union;
- (c) work to maximise communication with students;
- (d) encourage participation in Union activities, in particular act as a champion for meetings, elections and campaigns;
- (e) represent individuals, groups and the body of students to the University, National Union of Students, community and policy forming bodies, including attending meetings of such organisations;
- (f) champion liberation, equality, diversity and inclusion;
- (g) attend training courses and other opportunities for personal and professional development;
- (h) attend meetings as appropriate to plan activities and review progress; and
- (i) comply with all regulations, policies and protocols of the Union.

11.2.2 The duties of all Full-Time Officers shall include; to

- (a) act as an Officer Trustee and member of the Board of Trustees with ultimate responsibility for directing the affairs of the Union;
- (b) act as a member of the Faculty Voice Committee and Liberation, Equality, Diversity and Inclusion Committee;
- (c) lead priority campaigns to promote change for the benefit of students and support all campaigns organised by the Union;
- (d) hold regular meetings with relevant members of the Vice Chancellor's Group and Corporate Management Team and attend other meetings with the University appropriate to the role; and
- (e) work such hours and in locations required to satisfy the duties of the post to maximise benefit to students.

11.2.3 The responsibilities of the President shall include to:

- (a) chair, lead and coordinate the Faculty Voice Committee, providing day-to-day support for the Full-Time Officers championing accountability and communication;
- (b) act as the primary spokesperson and figurehead for the Union to the University;

- (c) chair the Board of Trustees with line management responsibility for the Chief Executive;
- (d) represent the Union at the annual National Union of Students National Conference;
- (e) lead on significant campaigns and projects, working closely with the Chief Executive and fulfil any other appropriate needs of the Union that are not covered by another Full-Time Officer;
- (f) act as the Student Governor on the University's Board of Governors and relevant sub-committees; and
- (g) act as the main point of contact with the National Union of Students.

11.2.4 The responsibilities of all Vice Presidents shall include to:

- (a) act as the lead representative for a faculty or faculties;
- (b) chair a regular Faculty Forum to gather views, opinions, ideas and feedback;
- (c) implement ideas and projects to improve the experience of students within the faculty or faculties;
- (d) lead and support all elected representatives and volunteers within the faculty or faculties and Union;
- (e) provide effective academic representation and prioritise the wider development of representation within the University;
- (f) prepare for and attend Faculty Board;
- (g) proactively campaign on matters relating to wellbeing and welfare (including but not limited to accommodation, belief, equal opportunities, housing, finance, safety and religion); and
- (h) champion the benefits and growth of co-curricular and extra-curricular activities and opportunities.

11.2.5 The responsibilities of all Campaign Reps shall include to:

- (a) act as a member of the Liberation, Equality, Diversity and Inclusion Committee;
- (b) lead campaign(s) to promote change to the benefit of students and support all campaigns organised by the Union;

11.2.6 The responsibilities of all Faculty Rep shall include to:

- (a) act as a member of the Faculty Voice Committee;
- (b) support all campaigns organised by the Union;
- (c) attend and support a regular Faculty Forum to gather views, opinions, ideas and feedback;

- (d) implement ideas and projects to improve the experience of students within the faculty or faculties;
- (e) provide effective academic representation;
- (f) prepare for and attend Faculty Board and Faculty Quality Enhancement and Standards Subcommittee; and
- (g) act as a deputy for the relevant Vice President when appropriate.

11.2.7 The responsibilities of all National Conferences Delegates shall be to represent the Union at the annual National Union of Students National Conference.

11.2.8 The responsibilities of all Postgraduate Research Reps shall include to:

- (a) support all campaigns organised by the Union;
- (b) provide effective academic representation; and
- (c) prepare for and attend Faculty Research Subcommittee.